

Preparation for the administrative workshops

- 1/ Meet the bank for bank account, SIM card and home insurance
- 2/ Validate your VISA online (VISA validation tab)
- 3/ Try to do the services by yourself to save time, thanks to the help on the platform

The required documents :

You need the totality of those documents for our meeting.

Metro card (you can do it online by checking the information on the platform, metro card tab)

If you're under 26 :

You can apply for Imagine R card :

To be uploaded online (so please have those in soft copy on your computer):

- An ID picture (no veil)
- French bank details (RIB)
- Enrollment letter in your French school in French language
- French address to receive your card (check the green box below)

If you are over 26 :

You can apply to Navigo Card directly in a metro station, you will receive the card immediately. Here the list of the metro stations available to do it : http://www.ratp.fr/fr/ratp/r_29246/dans-le-reseau-ratp/

The price is €75/month. Agency fees are €7,60.

You can pay in once or monthly.

You have to bring :

- Passport
- Proof of French address
- French bank details (RIB) (if you want to pay monthly)
- Credit card (to pay immediately the agency fees and the first month)

If you need help to activate your SIM card or make the Internet works (if you have order it at CIC bank)

- Your French phone number
- Your activation number (given by the bank on a paper)

Please note your PIN code is 0000. You also can ask your bank counselor to activate your SIM card if you don't have service.

VISA validation (you have to do it once in France) :

- Your VISA
- A bank card to buy the 60€ tax stamp online

CAF (we can apply only when you have moved into your flat)

For the declaration online :

- Your lease
- French bank details (RIB) in your name
- Your birth certificate
- If your landlord is a real estate agency, a social organism or a company: its SIRET number
- If you have worked the 2 last past years : the payslips with the final amount you have earned and your income tax bills**

To be uploaded to the CAF (write your «numero d'allocation» on every page) :

- A copy of your passport
- A copy of your birth certificate
- The French translation of your birth certificate if the original is not in English or Spanish, made by an official translator. A link is given on the platform.
- A copy of your VISA
- A copy of your validation of VISA

To be sent to the CAF (write your «numero d'allocation» on every page) :

- The «attestation de loyer» filled-in by your owner. You can find it on the platform in the «CAF» tab**

Warning:

They can ask you more documents depending on your profile : certificate of enrolment at school, attestation of your health insurance, attestation of resource...

We can't know in advance so you have to wait they take charge of your file and regularly check on your account online if they ask you for something. Feel Parisien is not responsible if your file is refused. The process can be long and complicated, don't count on that to pay your rent.

Health insurance (if you choose option 1 to be 100% covered, you can do it on the platform, health insurance tab)

To be registred at the French social security, and be 70% insured, **upload online (so please have those in soft copy):**

- A copy of your passport
- A copy of your VISA and VISA validation
- French bank details (RIB) in your name
- A copy of your birth certificate
- The French translation of your birth certificate if the original is not in English or Spanish, made by an official translator. A link is given on the platform.
- School certificate (the date of issue of the certificate has to be dated from after the beginning of the school) or a copy of your student card

What to know

When you write your French address (to apply for metro card, CAF..) make sure to **give your exact address, with the proper name on the mailbox and your flat number** if you have one. If you don't correctly fill in this part, you never will receive your mails.

If you live in a student residence : write the name of the residence + flat number + number and name of the street + ZIP code and city

If your name is not on the mailbox : write your name + chez + name of the person on your mail box.